

## MINUTES

### WESTBURY MEMORIAL PUBLIC LIBRARY

#### BOARD OF TRUSTEES

January 6, 2022 at 10:00 AM

---

An Emergency meeting of the Board of Trustees of the Westbury Memorial Public Library was held on January 6, 2022 over Zoom.

The following Trustees were present constituting a quorum:

Carmen Lloyd – President  
Shirley Darkeh – Vice President  
Judy Gerrard – Trustee  
Denise Parillo – Trustee

Also Present:

Tracy Van Dyne – Director  
Adina Gunsburg – Assistant to Director

Absent:

Marie Antoinette Rousseau – Trustee

## CALL TO ORDER

The meeting was called to order by President Lloyd at 10:20 AM

## MINUTES

This emergency meeting was called to discuss the recent changes in the Covid situation. The Board would like to consider more stringent protocols to best keep our patrons and employees safe in light of the Omicron variant of Covid.

Director Van Dyne pointed out that New York state has now accepted the CDC's recommendation for a 5 day quarantine period down from 10 days, for anyone who tests positive for Covid. She also mentioned that this passed through our legal counsel prior to bringing this to the board's attention.

- The Board agreed to accept the NY State ruling to these new terms as long as the employee shows proof of a negative Covid test before returning to the work place.
- It was also determined that any form of covid test result would be acceptable, whether the employee shows results from a PCR test, Rapid test, or home test.
- The Board also decided that limitations would be placed on large events, more specifically the Sunday events, in effort to keep more open spacing. The board felt a limit of 50 individuals, including employees, would be the maximum capacity for such events in the large meeting room.
- The Board also felt that it would be a good idea to limit how many kids could be in the Teen Zone at any given time.
- All individuals attending events or Teen Zone must show proof of full vaccination.
- Full vaccination is described as having received 3 doses of the Covid vaccine.
- The Board also felt that all of our programs should be offered both in-person and virtual, creating hybrid classes.

## OPEN DISCUSSION

Patron Bryce Mack asked for clarification of what “fully vaxxed” refers to. Trustee Parillo clarified that it includes 2 doses plus booster.

## Move to EXECUTIVE SESSION

Upon motion by Trustee Darkeh, seconded by Trustee Gerrard and after discussion, it was,

**RESOLVED**, that the Westbury Memorial Public Library Board of Trustees enter into Executive Session for a discussion on Personnel Matters.

**VOTE:** Yes – 4 (Lloyd, Darkeh, Gerrard, Parillo)

*MOTION CARRIED UNANIMOUSLY*

# ADJOURNMENT

The meeting was adjourned to Executive Session at 11:00 am.

Respectfully,

Adina Gunsburg  
Clerk Typist – Westbury Memorial Public Library

## BOARD OF TRUSTEES:

Judy Gerrard, President \_\_\_\_\_

Denise Parillo, Vice President \_\_\_\_\_

Marie Antoinette Rousseau \_\_\_\_\_

Shirley Darkeh \_\_\_\_\_

Carmen Lloyd \_\_\_\_\_