

ADMINISTRATION & TRAINING:

- The Director, Marypat and I have discussed and brainstormed regarding September programs
- Adina and Tech Dept have been covering many Zoom programs
- Participated in the "Performance Management Training" staff training program
- Communicate and work with Marypat on all departmental needs
- Learned how to create Zoom usage reports
- Learned and understand Google Docs

COMMUNITY & OUTREACH:

- E-mail all patrons regarding program changes
- Collaborated with the Great Neck Library for a joint May program
- Collaborated with the East Meadow Library for future Falun Dafa exercises
- Marypat uses Constant Contact to publicize and remind patrons of upcoming programs

CURRENT & FUTURE PROJECTS:

- E-mail all patrons regarding program changes
- Creating an example of the newsletter calendar (for MariaLoren Designs) and using the colors selected for EventKeeper per department (Teens = turquoise, Children's = purple, Adults = green)
- Planning and contacting various presenters for future programs

Respectfully submitted,

Edna Harpaul

Edna Harpaul

**May
2021**

Program & Notes	Date	Total Prog	Attendee s
Cooking	3-May	1	12
Writer's Workshop 10 am - Anne Wolf - fee	7-May	1	10
Journaling - 7 pm - Linda Williams - fee	7-May	1	9
Meditation - 10 am - Stephany Taylor	11-May	1	8
Watercolor	11-May	1	4
Chair Yoga	12-May	1	9
Stroke Prevention, Joint w/Great Neck	12-May	1	7
Secrets of NYC Subways	12-May	1	14
Pilates - 6 pm - Mary Ellen Petassi - fee	13-May	1	5
Journaling - 7 pm - Linda Williams - fee	14-May	1	7
Historical Society	16-May	1	11
Meditation - 10 am - Stephany Taylor	18-May	1	6
Chair Yoga	19-Mar	1	13
Medicaid Changes	19-May	1	3
Pilates - 6 pm - Mary Ellen Petassi - fee	20-May	1	10
Writer's Workshop 10 am - Anne Wolf - fee	21-May	1	13
Journaling - 7 pm - Linda Williams - fee	21-May	1	11
Container Garden CANCELLED	24-May	0	0
Meditation - 10 am - Stephany Taylor	25-May	1	7
Chair Yoga	26-May	1	11
Elder Law, Part 1	26-May	1	8
Pilates - 6 pm - Mary Ellen Petassi - fee	27-May	1	????
Journaling - 7 pm - Linda Williams - fee	28-May	1	9
Totals		22	187

Programs Department – May 2021 Zoom meetings

Submitted - June 9, 2021

Edna Harpaul

Children's Library

June 2021 Board Report

ADMINISTRATION & TRAINING:

- On June 3rd, Stephanie attended the webinar ***Re-Weaving the Culture through Inclusive Norms in the Public Library*** presented by the Public Library Association.
- On May 19th, Andrea and Emily attended the webinar ***Dr. Seuss: Cut Him Loose?*** presented by the Nassau County Library Association.
- On May 12th, Emily attended the webinar ***Passive Programming That Pulls Them In: Provocative Passive Programming Ideas*** presented by Niche Academy.

COMMUNITY & OUTREACH:

- The Children's Library collaborated with the Park Avenue school to create new library cards for their students. Fifty-three library cards were created for students in first through fifth grades.
- Stephanie attended the Powell's Lane Virtual Career Day on May 13th. Stephanie zoomed into two classes to discuss librarianship and shared all that our library has to offer. We attend this event each year and hope to be there in person in 2022.
- The Children's Library collaborated with local student, Peyton Elie and theCoderSchool to present a coding program for children in 4th through 8th grades. The program was successful and we look forward to working with them again in the future.

CURRENT & FUTURE PROJECTS:

- The Youth Services departments created a summer reading promotional video that has been shared with all of the students in Westbury and Carle Place. The video will also be sent out to our email lists and posted on our website. To view our video please go to the Westbury Kids YouTube page.
- The Children's Library purchased 27 Launchpads, which have been received and will circulate in the near future. Launchpads are tablets loaded with learning apps, videos, storybooks, games grouped together by subject area, theme and age.
- In July and August we will be moving our weekly YouTube Live storytime to in-person storytime on the Library lawn. We have held two outdoor programs so far and have been very well received. To add to our in-person programming, we will conduct a toddler program, yoga class, tie dye workshop and craft program all on library grounds this summer.

Respectfully Submitted, Emily Farrell
Head of Children's Library

Date	Program	Type of Program	Engagement	Views/Participants
5/10-5/21	STEAM to Go: Build an Idea	Take Home Activity	48	Participants
May-10	Busy Beehive	Take Home Activity	30	Participants
May-11	Storytime LIVE	Live Streaming	16	Views
May-13	Powell's Lane Career Day	Zoom	42	Students
May-13	Outdoor Storytime	In-person Program	10	Participants
May-13	Tots Night In	Zoom	5	Participants
May-14	Circle Time	Recorded Video for Social Media	26	Views
May-17	Spring Cake Pops	Take Home Activity	52	Participants
May-18	Storytime LIVE	Live Streaming	25	Views
May-21	Circle Time	Recorded Video for Social Media	44	Views
5/21-5/28	STEAM to Go: Flower Vase	Take Home Activity	25	Participants
May-24	Ants Go Marching Storytime Walk	In-person Program	62	Participants
May-24	Cosmic Frisbees	Take Home Activity	44	Participants
May-25	Storytime LIVE	Live Streaming	5	Views
May-25	theCoderSchool Coding Program	Zoom	6	Participants
May-28	Circle Time	Recorded Video for Social Media	30	Views
6/1-6/9	STEAM to Go: Floating Sculpture	Take Home Activity	40	Participants
Jun-1	Storytime LIVE	Live Streaming	11	Views
Jun-2	theCoderSchool Coding Program	Zoom	6	Participants
Jun-2	PlayHooray Toddler Program	Zoom	5	Participants
Jun-4	Circle Time	Recorded Video for Social Media	31	Views
Jun-7	Cupcake Art	Take Home Activity	30	Participants
Jun-8	Storytime LIVE	Live Streaming	5	Views
Total Engagement:			550	

Adult Reference Department

May 2021 Board Report

ADMINISTRATION & TRAINING:

- Meetings Attended:
 - Staff ; Department Heads ; Reopening ; Tracy, Edna and myself to discuss the July/August programs, finalizing the Adult Summer Reading Club ; Tracy, Camina and myself to discuss my takeover of the Adult Reference Department on June 7.
 - LI Reads committee, on Zoom.
- Zooms monitored:
 - Chair Yoga : 2 sessions, 12 participants each.
 - Writers' Workshop : 9 participants.
 - Finding Peace through Meditation : 6 participants.

COMMUNITY & OUTREACH:

- Homebound (at Magnolia Gardens) : 47 items delivered.
- The Bristol Assisted Living : 13 items lent to the reading club; includes ongoing monthly loan of 2 classic operas on DVD.
- The Senior Citizens of Westbury, Inc. : 13 copies of stories were supplied for their short story reading club.
- The Book Fairies : 5 boxes of approximately 20 YA and children's books per box, were picked up.

WMPL monthly book discussion attendance : 19; includes another new member.

OCLC Interloan patron requests processed : 17

Respectfully Submitted,

Kathleen Gaskin
Head of Adult Reference

Circulation Department
June 2020 Board Report

Administration & Training

Performance Manager training
Additional training on comprise

Community & Outreach

Carolyn participated in the summer reading informational video

Current & Future Projects

Assisting YA dept in re-location
Weeding and re-labeling materials in collaboration with the YA dept

Respectfully Submitted,

Didi deCastro
Head of Circulation

Technology Department

June 2021 Board Report

Administration and Training

- Worked alongside Comprise and Konica Minolta to further the goal of contactless payments becoming available.

Community & Outreach

- The computer Lab hosted 408 sessions in the month of May
- We've resumed collecting money for document services in the computer lab using our contactless payment kiosk beginning June 1.

Current & Future Projects

- Comprise continues to assist in the deployment and troubleshooting of the Self-Service Kiosk
- The Adult Computer Lab/ YA swap initial planning has been completed and preparations have begun.

Submitted by:
Chris Durrah

Young Adult Department

June 2021 Board Report

ADMINISTRATION & TRAINING:

- Performance Management Training - held June 14, 2021.

COMMUNITY & OUTREACH:

- Teen Take and Make Craft - Ceramic Birdhouse - 10 students participated
- Coding Program, in collaboration with Children's Department and The Coder School - 12 students participated
- In collaboration with Children's Department, prepared Summer Reading Club video and shared with Carle Place and Westbury school districts.

CURRENT & FUTURE PROJECTS:

- Weeding YA Paperback collection in anticipation of moving collection.
- Ordered Amazon Kindles in order to provide greater access to books for summer reading
- NLS YA Meetup scheduled for June 17th
- Kiersten McFarlane-Williams last day of employment will be August 25th as she will be attending SUNY Purchase in the fall.

Respectfully Submitted,

Alexandra Blau
Young Adult Librarian